Neighborhood Sidewalk Program

2023



Goals of the Neighborhood Sidewalk Program



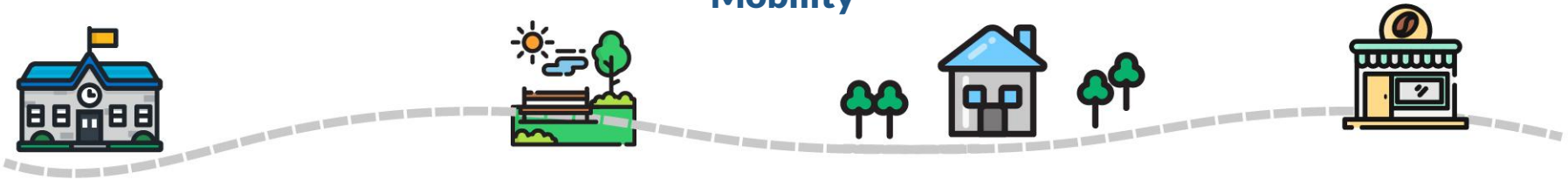
Improve Safety



Improve Pedestrian Mobility



Improve Connectivity to Transit Options



Improve Connectivity to Schools, Parks, Recreation Facilities, & Businesses


Process

PROCESS

RESIDENTS
TOWN
BOTH

1. 

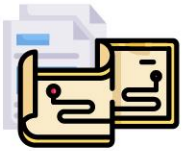
Meet with a Town Board Member

2. 

Collect Petition Signatures

3. 

Present to Town Board

4. 

Map, Plan & Report

5. 

Informational Neighborhood Meeting

6. 

Public Hearing

7. 

Town Board can vote to create new district

8. 

If no petition against & State Comptroller approves, district is formed.

9. 

Apply for grants, set up funding & go out to bid.

Project Criteria

Project requests will be evaluated on the following criteria. These criteria will be used to determine a priority for implementation of the neighborhood requests:

- Safety
  - Any potential or demonstrated pedestrian safety hazard
- Trip Generator
  - When walking becomes an alternative form of transportation
- Land Use
  - Linking residential, commercial and office use
  - Higher density zonings vs lower density zoning
- Neighborhood Cost Share
  - What grants are available that the project could qualify for to reduce the overall cost of project for Neighborhood.
- Construction feasibility
  - Geographic constraints, Adequate right-of-way and/or easements must exist or be donated to the town.
- Public Support
  - The Town Board requires 65% of property owners within the proposed sidewalk district to be in support of the project.

Neighborhood Sidewalk Program Application

Are you and your neighbors interested in building sidewalks on a road in your neighborhood? Contact the Town Supervisor or a Town Councilor to start an NSP application.

A Neighborhood Group, Homeowners' Association, or an individual may make a request.
Please fill out the form below with the primary contact.

Project Name: _____

Primary Contact Information

First Name: _____ **Last Name:** _____

Address: _____

Phone: _____ **Email:** _____

As this project will need Town Board approval, what Board Member are you working with?

_____

Project Location: _____

Please detail the need for a neighborhood sidewalk at this location (ex. Safety concerns, Connects to schools, businesses, villages, approximate length, which side of the road, etc.)

Project Description: _____

_____

_____

_____

_____

Is a petition of Property Owners in the proposed sidewalk district attached to this application? Yes / No

Complete the following non-binding information, if known, or keep blank

Project Estimated Cost: _____ **Percent of Grant Funding Requested:** _____

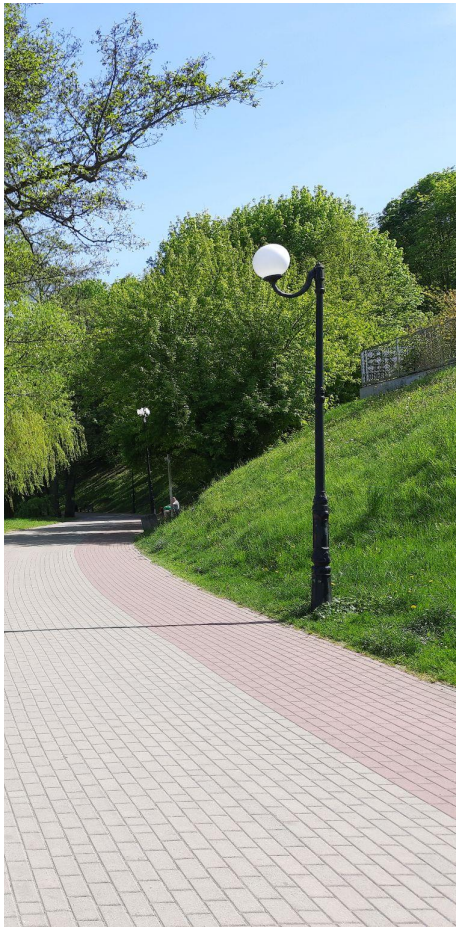
Is the project within the existing Town Right of Ways Easements? _____
A Neighborhood Group, Homeowners' Association, or an individual making the request will need to assist the Town in obtaining necessary easements of Right-Of-Ways that are required for the Project.

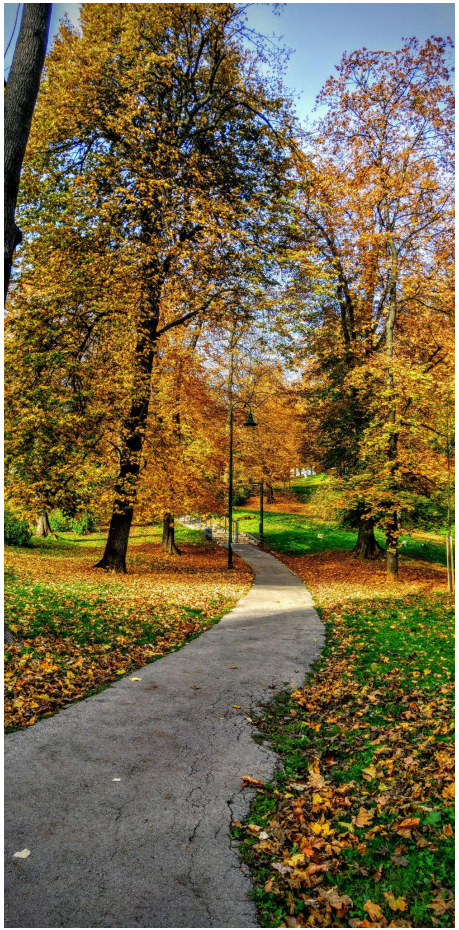
Submit this form with petition signatures to the Town Clerk's Office.

(315) 637-3414
www.townofmanlius.org

Town of MANLIUS New York

301 Brooklea Drive
Fayetteville, NY 13066





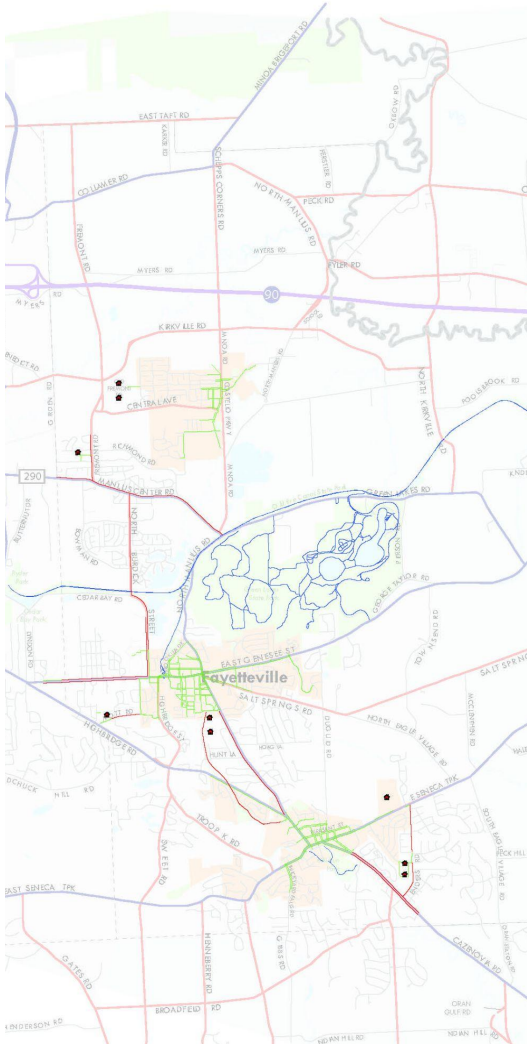
Town of MANLIUS New York

Neighborhood Sidewalk Project Support Petition

To the Town of Manlius, We support sidewalks on _____ requested by _____ and understand the expense of the construction and maintenace of the sidewalk shall be collected from the parcels within the proposed sidewalk district with the goal of applying for ____ percent in grant funding for the project.

	Date	Property Owner Signature	Print Full Name	Street Address	Contact Info (optional)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

Note: A petition to demonstrate support for a Project must be received with at least sixty-five percent (65%) of property owners within the proposed sidewalk district.



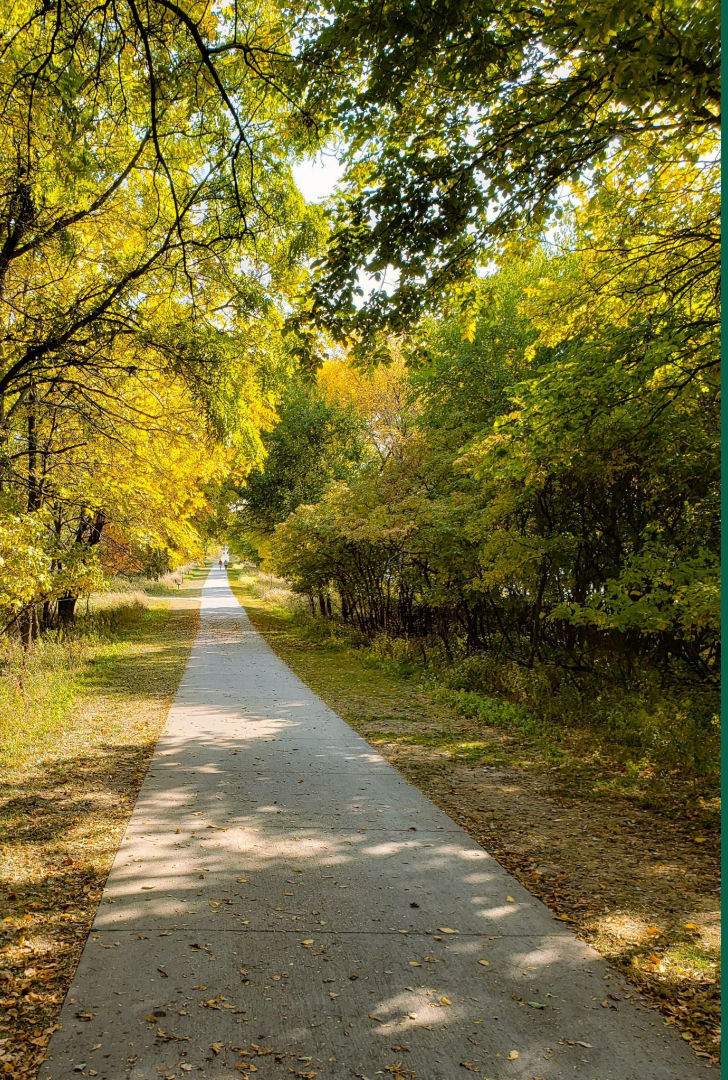
Example of Past Grants

NY State Transportation Alternatives Program (TAP)

- Provides up to 80% of total project costs, is made available through the Federal Highway Administration and administered by the New York State Department of Transportation

ARPA

- $75,000 in ARPA funding will be available through 2026 to cover application fees and engineering costs to explore multiple projects.



FAQs

Who will own and maintain sidewalks?
The Town.

Who will plow the sidewalks?
The Town will arrange for snow removal.

Who pays?
Only residents in the sidewalk special district.

Who decides who is included in the district?
The Town Board would decide who benefits from the project and who would be included.

What if the Town does not own the right of way?
The neighbors will assist the Town in obtaining necessary easements for the project.